

### **What happens & why:**

We need to gather and use certain information about individuals we work with or contact us.

These can include customers, suppliers, business contacts and other people the company has a relationship with or may need to contact.

The company recognises The General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679) adopted 27th April 2016, the two-year transition period.

### **Why the policy exists**

Through the implementation of our Data Protection policy by eEureka online estate agency.

- Complies with data protection law and follows best practice
- Protects the rights of customers, any individual that has dealings with the company and our staff
- Is open about how it stores and processes individuals data
- Protects itself from the risks of a data breach

### **Data Protection Law**

The Data Protection Act 1998 and The General Data Protection Regulation (GDPR) describe how organisations, such as eEureka online estate agency, must collect, handle and store personal information.

The rules apply regardless of how the data is stored i.e. electronically, on paper or in any other way.

To comply with the law, personal information must be collected and used fairly, stored safely and not disclosed unlawfully.

eEureka online estate agency shall comply with the Data Protection Principles (the Principles) to ensure all data is;

- Fairly and lawfully processed
- Processed for a specific and lawful purpose
- Adequate, relevant and not excessive
- Accurate and up to date
- Not held for longer than necessary
- Processed in accordance with the rights of data subjects
- Protected in appropriate ways
- Not transferred outside the European Economic Area (EEA) unless that country also ensures an adequate level of data protection

For further information in more detail read our GDPR & other policies to ensure you understand what it is we are doing with your details.